

ANNUAL PROCUREMENT PLAN, 2020-2021

Ministry/ Division : Health Services Division, Ministry of Health and Family Welfare

Agency : Administration

Package No	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Authority	Contract Approval Authority	Source of Funds	Est Cost in Lac Tk	Time Code for Process	NOT Used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time For Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Group- 'a'	Purchase of Stationery	Attached 'a'	Attached 'a'	e-GP/OTM/ RFQM/DPM	Ministry	GOB	01.00 Core	Planned Dates Planned Days Actual Dates		20-09-20	11-10-20	22-10-20	28-10-20	01-11-20	08-11-20	3 Months	30-05-2021
Group- 'a'	Purchase of Computer, Laptop, Printer, Scanner, UPS, Photocopy, Fax machine	Attached 'a'	Attached 'a'	e-GP/OTM/ RFQM/DPM	Ministry	GOB	07.00	Planned Dates Planned Days Actual Dates		20-09-20	11-10-20	22-10-20	28-10-20	01-11-20	08-11-20	3 Months	30-05-2021
Group- 'a'	Purchase of Furniture	Attached 'a'	Attached 'a'	e-GP/OTM/ RFQM/DPM	Ministry	GOB	80.00	Planned Dates Planned Days Actual Dates		20-09-20	11-10-20	22-10-20	28-10-20	01-11-20	08-11-20	3 Months	30-05-2021
Group- 'a'	Purchase of Computer/Fax/P hotocopy, Toner & Printer, Scanner, UPS, Photocopy, Fax machine	Attached 'a'	Attached 'a'	e-GP/OTM/ RFQM/DPM	Ministry	GOB	30.00	Planned Dates Planned Days Actual Dates		20-09-20	11-10-20	22-10-20	28-10-20	01-11-20	08-11-20	3 Months	30-05-2021
Group- 'a'	Repair of Furniture	Attached 'a'	Attached 'a'	RFQM/DPM	Ministry	GOB	5.00	Planned Dates Planned Days Actual Dates		20-09-20	11-10-20	22-10-20	28-10-20	01-11-20	08-11-20	3 Months	30-05-2021
Group- 'a'	Change of motor vehicles seat cover & other repairing	Attached 'a'	Attached 'a'	RFQM/DPM	Ministry	GOB	30.00	Planned Dates Planned Days Actual Dates		20-09-20	11-10-20	22-10-20	28-10-20	01-11-20	07-11-20	3 Months	30-05-2021
Group- 'a'	Repair of Computer, Printer, Fax & Photocopier Machine	Attached 'a'	Attached 'a'	RFQM/DPM	Ministry	GOB	07.00	Planned Dates Planned Days Actual Dates		20-09-20	11-10-20	22-10-20	28-10-20	01-11-20	07-11-20	3 Months	30-05-2021

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Group- 'গ'	Purchase of Books, Advertisement	Attached 'গ'	Attached 'গ'	RFQM/DPM	Ministry	GOB	08.00	Planned Dates Planned Days Actual Dates		20-09-20	11-10-			1-10-20	01-11-20	07-11-20	3 Months	30-05-2021
Group- 'খ'	Emergency Goods (Within 25000) & 16-20 Grade employees liveries	Attached 'খ'	Attached 'খ'	RFQM/DPM	Ministry	GOB	30.00	Planned Dates Planned Days Actual Dates		20-09-20	11-10-20			28-10-20	01-11-20	07-11-20	3 Months	30-05-2021
Group- 'গ'	Purchase of vehicles	Attached 'গ'	Attached 'গ'	OTM/DPM	Ministry	GOB	07.00 Core	Planned Dates Planned Days Actual Dates		03-01-21	25-01-21			01-02-21	07-02-21	14-02-21	22-02-21	3 Months 2021
Group- 'ঘ'	Purchase of Cleaning Materials	Attached 'ঘ'	Attached 'ঘ'	RFQM/DPM	Ministry	GOB	27.00	Planned Dates Planned Days Actual Dates		20-09-20	11-10-20			22-10-20	28-10-20	01-11-20	07-11-20	3 Months 2021
Group 'ঘ'	Purchase of Petrol, Oil & Lubricants	Attached 'ঘ'	Attached 'ঘ'	DPM	Ministry	GOB	01.40 Core	Planned Dates Planned Days Actual Dates		20-09-20	11-10-20			22-10-20	28-10-20	01-11-20	07-11-20	3 Months 2021
Group 'ঙ'	Purchase of Entertainment (Snacks, Tea, Coffee)	Attached 'ঙ'	Attached 'ঙ'	DPM	Ministry	GOB	90.00	Planned Dates Planned Days Actual Dates		20-09-20	11-10-20			22-10-20	28-10-20	01-11-20	07-11-20	3 Months 2021
	Total Value of Goods Procurement						12.54 Core											


03/05/2020
 Md. Abdul Mannan
 Secretary
 Health Services Division